Kitchen Assistant Job Description

Job Requirements

- Must be at least 16 years of age.
- Be flexible with the changing needs of the Camp program and schedule.
- Commit to fostering a community that celebrates our Camp values, which are inclusion, gratitude, possibility, friendship and safety.
- The ability to work with a diverse community in a multicultural environment.
- All positions are hired for the duration of our summer program from mid-May until the end of August.

Job Summary

The Kitchen Assistant is responsible for assisting in the efficient operation of the kitchen by maintaining cleanliness standards through the operation of dishwashing equipment and sinks, polishing silverware, removing garbage, cleaning equipment and work areas including the sweeping and mopping of floors. The Kitchen Assistant will also assist in the preparation of food.

Job Responsibilities

- Responsible for operating the dishwashing machine ensuring all dishes are clean and sanitized while ensuring water temperature is correct and logged every 3 hours. Soap and drying agents are connected and working.
- Maintain organization of dishware, small wares, pots and pans.
- Responsible for cleaning the food production areas in the kitchen, including walls, floors, storerooms, walk-ins and other areas as necessary.
- Responsible for removing garbage and recycling from kitchen and dining room.
- Set up 18 tables with 15 plates, bowls, cups and silverware.
- Set 18 hopper trays with an appropriate number of serving utensils.
- Fill all beverage machines, set up hot and/or cold food area.
- Help Prep Cook check and store all incoming deliveries.
- Keep “tick tock” toast and microwave station filled and clean.
- Break down dishwasher and clean it after every meal.
- Help in the preparation of meals as needed.
- Responsible for laundry area, fold and put away towels and aprons.
- Perform other duties as deemed necessary by Food Director and Sous Chef.

Reports to

The Kitchen Assistant is directly responsible to the Food Director.

Our Commitment to Diversity

In keeping with Camp's core values, Hole in the Wall fosters a community of purposeful inclusion through a commitment to diversity and equity.