Adolescent & Young Adult (AYA)
Journey Program Support Counselor Job Description

Job Requirements

- Must be at least 18 years of age.
- Must be physically and mentally capable of handling the care of campers.
- Must be familiar with and enforce all safety, emergency and Camp policies.
- Serve as a role model and provide support to Camp volunteers.
- Commit to fostering a community that celebrates our Camp values, which are inclusion, gratitude, possibility, friendship and safety.
- Be flexible with the changing needs of the program.
- The ability to work with a diverse community in a multicultural environment.
- Perform other duties as deemed necessary by AYA leadership.
- All positions are residential and hired for the duration of our summer program. The time commitment is early-June to mid-August.

Job Summary

The Journey Program Support Counselor provides logistical and programmatic support to the Journey Program. They will oversee meals, ensure necessary supplies are stocked and assume the responsibilities of any absent staff. They will be trained in all Journey Program areas, including high ropes, to ensure all programmatic outcomes are met. This position is strongly involved in the logistics of the Journey Program and works to ensure smooth operation of the program.

Job Responsibilities

- Attend mandatory high ropes training and orientation.
- Teach proper fire-starting techniques.
- Adherence to schedule.
- Provide logistical support to AYA leadership including
    - Communicating participant's dietary needs to staff
    - Ensuring all meal ingredients are present at basecamp
    - Taking on the role of absent staff and providing role support
    - Responsible for opening and closing day tasks and coordination
- Communicate inventory levels to AYA leadership for ordering.
- Assist with completion and submission of camper reports, behavior reports and incident reports by the end of each session.

- Assist staff at all levels of the Journey Program with any participant behavior-related issues.
- Promote Journey Program themes while taking part in all initiatives and activities, when possible, as demonstrated and practiced during Journey Program orientation.
- Help maintain basecamp cleanliness culture.
- Prompt attendance at all scheduled activities.
- Ensure supplies for role-specific activities are stocked and well-organized.
- Provide consistent engagement with participants throughout each session.
- Communicate relevant observations of participant's experience at morning meeting.
- Adherence to all policies in the Camp manual.
- Complete camper and volunteer evaluations, as assigned.
- Complete end of the summer evaluation prior to contract end date.
- Complete a thorough clean-up and equipment organizing after each session.
- Review group/personal goals and objectives with AYA leadership on a consistent basis.
- Willingness to receive feedback and put it into action.
- Foster an environment that promotes inclusivity, safety and participation.
- Work effectively both individually and as part of a team.
- Complete other duties as assigned.

Reports to

The Journey Program Support is directly responsible to the AYA Program Associate – Hero's Journey Lead and AYA Coordinator.

Our Commitment to Diversity

In keeping with Camp's core values, Hole in the Wall fosters a community of purposeful inclusion through a commitment to diversity and equity.