



THE HOLE IN THE WALL GANG CAMP

Program Counselor Job Description

Job Requirements:

- 18 years of age.
- All staff are required to have received the COVID-19 vaccine and be fully vaccinated prior to commencing employment.
- Physically and mentally capable to handle the care of campers.
- Be familiar with and enforce all safety, emergency, and camp policies.
- Serve as a role model and provide support to Camp volunteers.
- Commitment to foster a community that celebrates inclusivity and our camp values, which are inclusion, gratitude, possibility, friendship and safety.
- Be flexible with the changing needs of the program.
- The ability to work with a diverse community in a multicultural environment.
- Perform other duties as deemed necessary by Camp leadership.
- Comply with and remain flexible with COVID-19 specific precautions and requirements through the duration of the program, as outlined/advised by the CDC and HITWGC Medical Team.
- All positions are residential and are hired for the duration of our summer program. The time commitment is mid-June to mid-August.

Job Summary

Program Counselors are responsible for planning, implementing, and facilitating an outcome-based curriculum for their respective program area. Program Counselors will collaborate with both full time and seasonal staff to ensure appropriate programming for campers.

Job Responsibilities:

- Arrive and participate in required orientation and program trainings prior to the start of the sessions.
- Attend necessary orientation for individual program trainings.

- Design intentional programs with the weekly camp themes, ensuring that each program is intentionally thought out and inclusive to all participants.
- Plan, oversee and organize program area and all-camp activities alongside the Program Team.
- Facilitate, plan, implement, and adapt outcomes-based programming for children of all abilities, ages 7-15.
- Help create and foster an environment that promotes inclusivity, safety, and participation.
- Work effectively both individually and as part of a team.
- Ensure the cleanliness and organization of assigned program area.
- Prepare program areas before scheduled activity times.
- Prompt attendance at all scheduled activities.
- In collaboration with the Program Coordinator and Program Team Associate, maintain inventory and ordering of program supplies.
- Maintain communication with Program Coordinator and Program Team Associate about program needs, program development, and weather plans.
- Be flexible in planning and scheduling.
- Provide consistent engagement with participants throughout each session.
- Communicate relevant observations of participant experiences at morning meeting.
- Lead, organize, and suggest a varied series of creative games and activities for rainy days and downtime.

Reports to:

The Program Counselor reports directly to the Program Coordinator.

Our Commitment to Diversity

In keeping with Camp's core values, Hole in the Wall fosters a community of purposeful inclusion through a commitment to diversity and equity.