



a seriousfun camp

THE HOLE IN THE WALL GANG CAMP

Lead Counselor Job Description

Job Requirements

- 18 years of age.
- All staff are required to have received the COVID-19 vaccine and be fully vaccinated prior to commencing employment.
- Physically and mentally capable to handle the care of campers.
- Be familiar with and enforce all safety, emergency and camp policies.
- Serve as a role model and provide support to Camp volunteers.
- Commitment to foster a community that celebrates inclusivity and our camp values, which are inclusion, gratitude, possibility, friendship and safety.
- Be flexible with the changing needs of the program.
- The ability to work with a diverse community in a multicultural environment.
- Perform other duties as deemed necessary by Camp leadership.
- Comply with and remain flexible with COVID-19 specific precautions and requirements through the duration of the program, as outlined/advised by the CDC and HITWGC Medical Team.
- All positions are residential and are hired for the duration of our summer program. The time commitment is mid-June to mid-August.

Job Summary

The lead counselor position requires around-the-clock commitment to the campers and their well-being. The lead counselor is responsible for all roles and responsibilities of a cabin counselor, including the daily supervision and safety of 6-7 campers and for facilitating positive social interactions and downtime activities. Lead Counselors will be living and working in a cabin alongside three other counselors, in addition to working closely to support staff in the operations of the unit as a whole.

Job Responsibilities

- Review and become familiar with the job responsibilities of cabin counselors, as outlined in the *Cabin Counselor Job Description (2021)*.
- The lead counselor will not shuffle; they will be assigned to a specific unit for the entire summer.
- The lead counselor is the primary leadership role of each unit.
- Work closely and communicate constantly with residential life coordinator about division of responsibilities and to ensure that all tasks are completed as needed.
- Participate in the planning and implementation of cabin, unit and all-camp programming.
- Be involved in logistics, creativity, and other tasks at the discretion of the residential life coordinator.
- Provide administrative and physical support to the unit as directed by the behavior support or residential life coordinator. This may include (but is not limited to) planning/facilitating unit activities, providing behavioral support for campers, giving feedback to staff and volunteers, etc.
- Fully participate in behavior support training, cabin counselor orientation, all-staff meetings and any additional required trainings or meetings.
- Be willing to request help, advice, and feedback from peers or support staff. It truly takes a village!
- Be responsible for knowing and adhering to policies and procedures contained in the Camp manual.
- Attend all staff meetings and perform any other duties deemed necessary by the camp director and assistant camp director.

Reports to:

The lead counselor is directly responsible to the residential life coordinator.

Our Commitment to Diversity

In keeping with Camp's core values, Hole in the Wall fosters a community of purposeful inclusion through a commitment to diversity and equity.