



a seriousfun camp

## **THE HOLE IN THE WALL GANG CAMP**

### **Cabin Counselor Job Description**

#### **Job Requirements**

- 18 years of age.
- All staff are required to have received the COVID-19 vaccine and be fully vaccinated prior to commencing employment.
- Physically and mentally capable to handle the care of campers.
- Be familiar with and enforce all safety, emergency, and camp policies.
- Serve as a role model and provide support to Camp volunteers.
- Commitment to foster a community that celebrates inclusivity and our camp values, which are inclusion, gratitude, possibility, friendship, and safety.
- Be flexible with the changing needs of the program.
- The ability to work with a diverse community in a multicultural environment.
- Perform other duties as deemed necessary by Camp leadership.
- Comply with and remain flexible with COVID-19 specific precautions and requirements through the duration of the program, as outlined/advised by the CDC and HITWGC Medical Team.
- All positions are residential and are hired for the duration of our summer program. The time commitment is mid-June to mid-August.

#### **Job Summary**

The cabin counselor position requires around-the-clock commitment to the campers and their well-being. Cabin counselors are responsible for the daily supervision and safety of 6-7 campers and for facilitating positive social interactions and downtime activities. Cabin Counselors live in the cabin with 6-7 campers and three other counselors and help to create a safe, fun, and memorable experience for all.

#### **Job Responsibilities**

- Work with other staff and volunteers to maintain constant awareness and supervision of all campers. If a camper is left alone, they are considered lost.
- Teach campers respect and responsibility by modeling such behavior. This includes attending activities on time, maintaining a clean and safe environment, being respectful of all camp equipment and facilities, etc.
- Always set a good example for your campers and colleagues through leadership and personal behavior. Foul language or vulgar topics of conversation have no place on camp.

- Participate in the planning and implementation of cabin, unit and all-camp events that involve all campers and meet various developmental needs.
- Help support the performance of leaders in training, particularly those assigned to their cabin or unit.
- Collaborate as equals with other cabin counselors, volunteers, and program staff in the operations of the cabin and unit.
- Fully participate in all staff trainings and meetings and complete all paperwork in a timely manner.
- Work and communicate closely with other counselors, unit leaders and support staff to meet and support the special needs and strengths of campers – both prior to and during camp session.
- Review personal goals, objectives, and progress with the unit leader and/or lead counselor on a consistent basis.
- Be willing to request help, advice and feedback from peers or support staff. It truly takes a village!
- Be responsible for knowing and adhering to policies and procedures contained in the Camp manual.
- Attend all staff meetings and perform any other duties deemed necessary by the executive camp director and assistant camp director.

**Reports to:**

The cabin counselor is directly responsible to the residential life coordinator.

**Our Commitment to Diversity**

In keeping with Camp's core values, Hole in the Wall fosters a community of purposeful inclusion through a commitment to diversity and equity.