



## **THE HOLE IN THE WALL GANG CAMP**

### **Seasonal Housekeeping Assistant Job Description**

#### **Job Requirements**

- The ability to work independently or as part of a team.
- Organizational and time management skills.
- Willingness to work flexible shifts, including weekends.
- Communicate clearly with Lead Housekeeper and other team members.
- Reach, bend and stoop and frequently lift up to 25 pounds.
- Work in a standing position for long periods of time.
- Subject to a Criminal Background check.
- All positions are seasonal and are hired nominally from June to late August, up to 30 hours/week, including weekends.

#### **Job Summary**

The Seasonal Housekeeping Assistant assists with the cleanliness of all Hole in the Wall Gang Camp buildings as assigned by the Lead Housekeeper.

#### **Job Responsibilities**

- Takes direction from the Lead Housekeeper.
- Cleans and maintains buildings.
- Performs laundry pick up duties and changes linens as needed.
- Responds to housekeeping supply requests as well as stocking buildings with janitorial supplies.
- Performs additional duties as assigned.
- Demonstrates the core values of the organization: Safety, Camaraderie, Possibility and Appreciation.

#### **Reports to:**

The Seasonal Housekeeping Assistant reports directly to the Lead Housekeeper.