



Photography and Videography (P/V) Program Counselor Job Description

Job Requirements

- Must be at least 18 years of age, at least one year of college education preferred.
- Must be physically and mentally capable to handle the care of Campers.
- Must be familiar with and enforce all safety, emergency and Camp policies.
- Serve as a role model and provide support to Camp volunteers.
- Commit to fostering a community that celebrates our Camp values, which are inclusion, gratitude, possibility, friendship and safety.
- Be flexible with the changing needs of the program areas and evening activities.
- The ability to work with a diverse community in a multicultural environment.
- Must be familiar with photo/video equipment and editing software.
- Perform other duties as deemed necessary by Camp leadership.
- Comply with and remain flexible with COVID-19 specific precautions and requirements through the duration of the program, as outlined/advised by the CDC and the Hole in the Wall Medical Team.
- All positions are residential and are hired for the duration of our summer program. The time commitment is mid-June to mid-August.

Job Summary

The Photography and Videography (P/V) Program Counselors are responsible for capturing, editing and cataloging visual media throughout seasonal onsite programming for use in Camp marketing and communications as well as session programming. In addition to working alongside seasonal staff and volunteers in the cabins, P/V Program Counselors will collaborate with full-time staff to identify Camper stories and celebrate Camper experiences.

Job Responsibilities

Program Responsibilities

- Participate in required onsite orientation and individual program trainings prior to the start of the summer program.

- Support fellow Counselors in developing intentional, adaptable and outcome-based programming for children of all abilities, ages 7-15. Activities should be inclusive to all participants and incorporate the weekly camp themes.
- Help create and foster an environment that promotes inclusivity, safety and participation.
- Work effectively both individually and as part of a team.
- Ensure the cleanliness and organization of assigned program area.
- Prompt attendance at all scheduled activities.
- Assist in opening and closing day procedures.
- Maintain inventory and ordering of program supplies in collaboration with the Program Coordinator and communications department.
- Maintain communication with the Program Coordinator and communications department about program needs, program development and weather plans.
- Be flexible in planning and scheduling.
- Provide consistent engagement with participants throughout each session.
- Communicate relevant observations of participant experiences to the Program Coordinator and/or Program Team Associate.

Photography/Videography Responsibilities

- Capture photos and video of Campers, staff and volunteers engaging in activities and programming throughout summer sessions.
- Actively seek out compelling Campers and stories to feature in Camp communications and sharing leads with communications team.
- Be cognizant of capturing programmatic and participant diversity in all content.
- Edit visual media as needed to ensure alignment with brand and usage.
- Utilize software programs to tag, catalog and organize all captured content for internal and parent/caregiver use, including identifying Campers without media releases.
- Check in and collaborate with communications staff to develop weekly shot lists.
- Assist with the production of videos for special events, development initiatives, programs, and similar projects.
- Treat photo and video equipment with care and respect.
- Produce end of session slideshow showcasing each Camper and develop condensed versions for social media.

Reports to

The P/V Program Counselors are directly responsible to the Associate Director of Digital Communications for all photo/video related areas and reports to the Camp Director regarding all onsite residential requirements.

Our Commitment to Diversity

In keeping with Camp's core values, Hole in the Wall fosters a community of purposeful inclusion through a commitment to diversity and equity.