



Adolescent & Young Adult (AYA) Program Journey Program Support Job Description

Job Requirements

- Must be at least 18 years of age.
- Must be physically and mentally capable of handling the care of campers.
- Must be familiar with and enforce all safety, emergency, and camp policies.
- Serve as a role model and provide support to camp volunteers.
- Commit to fostering a community that celebrates our camp values, which are inclusion, gratitude, possibility, friendship and safety.
- Be flexible with the changing needs of the program.
- The ability to work with a diverse community in a multicultural environment.
- Perform other duties as deemed necessary by AYA leadership.
- Comply with and remain flexible with COVID-19 specific precautions and requirements throughout the program, as outlined/advised by the CDC and the Hole in the Wall Medical Team.
- All positions are residential and hired for the duration of our summer program. The time commitment is mid-June to mid-August.

Job Summary

The Journey Program Support provides logistical and programmatic support to the Journey Program. They will facilitate Wilderness First Aid curriculum, oversee meals, ensure stock of necessary supplies and assume responsibilities of any absent staff. They will be trained in all Journey Program areas, including high ropes, to ensure all programmatic outcomes are met.

Job Responsibilities

- Attend mandatory Wilderness First Aid certification course.
- Teach Wilderness First Aid utilizing the provided curriculum.
- Attend mandatory high ropes training and orientation.
- Teach proper fire-starting techniques when first arriving at basecamp.
- Adherence to schedule.
- Provide logistical support to AYA leadership including:
 - Communicating participant's dietary needs to staff

- Ensuring all meal ingredients are present at basecamp
- Taking on the role of absent staff and providing role support
- Responsible for opening and closing day tasks and coordination
- Communicate inventory levels to AYA leadership for ordering.
- Assist with facilitating completion and submission of camper reports, behavior reports and incident reports by the end of each session.
- Assist staff at all levels of the Journey Programs with any participant behavior-related issues.
- Promote Journey Program themes while taking part in all initiatives and activities, when possible, as demonstrated and practiced during Journey Program orientation.
- Help maintain basecamp cleanliness culture.
- Prompt attendance at all scheduled activities.
- Maintain inventory of role-specific supplies.
- Provide consistent engagement with participants throughout each session.
- Communicate relevant observations of participant's experience at morning meeting.
- Adherence to all policies in the Camp manual.
- Complete camper and volunteer evaluations, as assigned.
- Complete end of the summer evaluation prior to contract end date.
- Complete a thorough clean-up and equipment organizing after each session.
- Review group/personal goals and objectives with AYA leadership on a consistent basis.
- Willingness to receive feedback and put it into action.
- Foster an environment that promotes inclusivity, safety and participation.
- Work effectively both individually and as part of a team.
- Complete other duties as assigned.

Reports to

The Journey Program Support is directly responsible to the AYA Coordinator and AYA Director.

Our Commitment to Diversity

In keeping with Camp's core values, Hole in the Wall fosters a community of purposeful inclusion through a commitment to diversity and equity.